

**The Kentucky State Board for Proprietary Education**  
**October 27, 2006**

Members Present

Dr. Steve Coppock, Chairman  
Ms. Alison Cuentas  
Mr. Mark Gabis  
Mr. Chris St. John  
Dr. Steven Meade  
Ms. Lisa Bozarth  
Ms. Jan Gordon  
Mr. Stephen Ellison  
Mr. Jason Rainey

Occupations and Professions

Gena S. Vance, Board Administrator  
Claude Wagner, Executive Director  
Wendy Satterly, Division of  
Occupations and Professions

Guests

Patricia Blankenship, Best Affordable  
Driving Academy  
Edgar Blankenship, Best Affordable  
Driving Academy  
Cindi Biggerstaff, Lake Cumberland CDL Training School  
Glen Wilham, Lake Cumberland CDL Training School  
Renee Gaddis, WyoTech-Daytona Beach, FL  
Les Davis, WyoTech-Daytona Beach, FL  
Lynda Dinklocker, Phlebotomy Educational Program  
Dr. Phillip Schuler, Blue Grass Dental Academy  
John Duff, Delta Career Academy  
Robin Smith, CDL Training Services & Consulting, Inc.  
Richard G. Wood, National College

Others Present

Diane Fleming, Board Counsel/  
Assistant Attorney General

Dr. Coppock called the meeting to order at 1:06 p.m. and introductions were made.

Mr. Gabis made a motion to approve the minutes from the September 22, 2006 meeting seconded by Mr. St. John. The motion carried.

Ms. Gordon made a motion to approve the financial statement from July 1-September 30, 2006 seconded by Mr. Rainey. The motion carried.

Executive Director Report

Mr. Wagner discussed the records retention schedule with the Board. The Board endorses the concept of the records retention schedule and will address the issue at the December 15, 2006 meeting.

### New Schools Committee

Ms. Gordon made a motion to approve the application submitted by Barbizon Academy of Charlotte, Lexington, KY seconded by Ms. Cuentas. The motion carried.

Ms. Gordon made a motion to approve the application submitted by Barbizon Academy of Charlotte; Louisville, KY subject to the school submitted the fees for the agents and the student protection fund seconded by Ms. Cuentas. The motion carried.

Dr. Meade made a motion to approve the application submitted by Best Affordable Driving Academy in Louisa, KY seconded by Mr. Ellison. The motion carried.

Dr. Meade made a motion to approve the application submitted by Bluegrass Dental Academy, Shepherdsville, KY subject to a successful on-site inspection by the Board's representative seconded by Mr. Rainey. The motion carried.

Dr. Meade made a motion to approve the application submitted by Lake Cumberland CDL Training School, Inc., Russell Springs, KY seconded by Ms. Cuentas. The motion carried.

Dr. Meade made a motion to approve the application (transfer of ownership) submitted by Mid-American Driving Academy, Louisa, KY seconded by Ms. Gordon. The motion carried.

Ms. Gordon made a motion to approve the application submitted by Phlebotomy Educational Program, Corbin, KY subject to a successful fire inspection report and a successful on-site inspection by the Board's representative seconded by Mr. Rainey. The motion carried.

Ms. Gordon made a motion to approve the application submitted by WyoTech, Daytona Beach, FL seconded by Ms. Cuentas. The motion carried.

### New Programs Committee

Mr. Rainey made a motion to approve the application submitted by ABLE, Inc. Bonner Springs, KS seconded by Ms. Bozarth. The motion carried.

Mr. Rainey made a motion to approve the application (change of location) submitted by MBA USA, Inc., Nicholasville, KY subject to a successful on-site inspection by the Board's representative seconded by Ms. Bozarth. The motion carried.

Mr. Rainey made a motion to approve the applications submitted by WyoTech, Blairsville, PA for the following programs (Diesel Technology with Light Duty Diesel, Automotive Technology with High Performance Power Trains, Automotive Technology

with Light Duty Diesel and Diesel Technology with High Performance Power Trains) seconded by Ms. Bozarth. The motion carried.

#### Complaint Review Committee Report

Complaint #2006-001: Mr. Gabis made a motion to dismiss the complaint seconded by Mr. St. John. The motion carried.

Complaint #2006-002: Mr. Gabis made a motion to dismiss the complaint seconded by Mr. St. John. The motion carried.

Complaint #2006-004: Mr. Gabis made a motion to dismiss the complaint seconded by Mr. St. John. The motion carried.

Complaint #2006-005: Mr. Gabis made a motion to dismiss the complaint seconded by Mr. St. John. The motion carried.

Complaint #2006-008: Deferred, letter sent to complainant to send notification to Board office by November 3, 2006 that complaint has been withdrawn.

#### Commercial Driver License Committee Report

The committee reviewed the pass/fail rates for the past quarter (submitted by Kentucky State Police) and authorized Ms. Vance to send corrective action letters to six (6) schools with failure rates above 33% and to send commendation letters to three (3) schools with failure rates below 15%.

The committee reviewed the 3<sup>rd</sup> edition of the Tractor Trailer workbook/handbook; this is the book the Board had adopted as the only official text book for CDL training in Kentucky and all schools are to begin using this edition exclusively beginning March 2007. The committee along with Kentucky State Police will devise an instruction sheet for all schools to use.

Dr. Coppock made a motion to authorize Ms. Vance and himself to discuss with the Thompson Learning representative that the CDL Committee has adopted the 3<sup>rd</sup> edition workbook/handbook as the book all Kentucky CDL schools will use; without entering into a contract, we would like to see if we can work out an agreement up to 24 months for Thompson Learning to supply the workbook/handbook to the Kentucky CDL schools at a locked-in cost to the schools, second by Mr. Ellison. The motion carried.

The committee reviewed the survey (developed by Sgt. Simpson and Ms. Vance) that Kentucky State Police has implemented that will be given to random students when they take their test on their experience at the CDL school. KSP will share the survey with the committee.

### Regulations

Regulation Retreat December 3-5, 2006 Natural Bridge State Park, Slade, KY.

### Additional Business

Ms. Gordon made a motion to authorize Dr. Barron to visit the Cincinnati School of Medical Massage in Burlington, KY second by Ms. Bozarth. The motion carried.

The Board discussed hiring a paralegal to assist Ms. Fleming. This issue was tabled until the December 15, 2006 meeting.

The Board reviewed the licensure status report.

Next Board meeting December 15, 2006.

### Travel and Per Diem

Mr. Rainey made a motion to approve travel and per diem for members attending today's meeting, second by Mr. Ellison. The motion carried.

### Adjournment

Having no further business to bring before the Board, Ms. Gordon made a motion to adjourn at 3:17 second by Mr. Rainey. The motion carried.

Stephen Coppock, Ed.D.

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Approved